

**Committee:** Personnel Committee  
**Date:** Monday 22 October 2018  
**Time:** 2.00 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

|  |   |
|--|---|
| <b>Councillor Jason Slaymaker (Chairman)</b> | <b>Councillor Dan Sames (Vice-Chairman)</b> |
| <b>Councillor Claire Bell</b>                | <b>Councillor Mike Bishop</b>               |
| <b>Councillor Cassi Perry</b>                | <b>Councillor Lynn Pratt</b>                |
| <b>Councillor G A Reynolds</b>               | <b>Councillor Sandra Rhodes</b>             |
| <b>Councillor Alaric Rose</b>                | <b>Councillor Douglas Webb</b>              |
| <b>Councillor Bryn Williams</b>              | <b>Councillor Barry Wood</b>                |

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## **5. Minutes**

There are no minutes attached to this agenda for agreement by the Committee due to the previous meeting being held at 1pm, which is immediately prior to this meeting.

Both sets of minutes will be submitted to the next meeting of the Personnel Committee.

## **6. Chairman's Announcements**

To receive communications from the Chairman.

## **7. Exclusion of the Public and Press**

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 - Information relating to any individual.

3- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 3 and 4 of Schedule 12A of that Act.”

## **8. A Single Management Structure for Cherwell District Council**

Please note that information for this item will be provided at the meeting as it is dependent on the decisions of the Committee meeting being held at 1pm on 22 October 2018, which is immediately prior to this meeting and after publication of this agenda.

Information will be circulated to Personnel Committee members only.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk)

**Yvonne Rees**  
**Chief Executive**

Published on Friday 12 October 2018